



LAURA RICH
Executive Officer

JOE LOMBARDO
Governor

STATE OF NEVADA
PUBLIC EMPLOYEES' BENEFITS PROGRAM
901 S. Stewart Street, Suite 1001 | Carson City, Nevada 89701
Telephone 775-684-7000 | 702-486-3100 | 1-800-326-5496
www.pebp.state.nv.us

JACK ROBB
Board Chair

April 1, 2023

Dear PEBP Participant,

Plan Year 2024 (PY24) open enrollment will be held **May 1st - May 31st** for the Public Employees' Benefits Program (PEBP). PEBP will host open enrollment (OE) meetings via live webinar from **April 26th through May 2nd, 2023**, to present premium rates, plan design, and features. PEBP's master plan documents, summary of benefits, coverage, and rates will be made available on the homepage of our website at <https://pebp.state.nv.us> under the open enrollment section during open enrollment. To register for a webinar, visit the [Calendar of Events](#) page on PEBP's website. To make any plan changes please login to your [E-PEBP portal](#). If you do not want to make any changes, no action is required.

All changes are effective July 1, 2023

Participants are **NOT** required to complete an open enrollment election if they want to remain on the same plan and coverage tier.

Coverage Tiers

- Participant Only
- Participant + Spouse
- Participant + Child(ren)
- Participant + Family

Allowable Changes

- Change health plan option
- Add or remove dependent(s)
- Switch from the CDHP HRA to the CDHP HSA (if eligible) or vice versa
- Elect or decline voluntary benefits
- Decline coverage
- Change employee HSA contribution (anytime)
- Beneficiary designation (anytime)

Can't attend a webinar? We've got you covered. A recording will be available on our open enrollment page after the webinars have concluded along with PY24 resources to help you get the most out of your benefits.

Participants making changes to their coverage are required to complete their enrollment and submit any required documents through their E-PEBP Portal within the specified open enrollment timeframe. If the online event, including submitting any required supporting documents, is not completed within the specific timeframe, the request will not be accepted and the change cannot be made until the subsequent open enrollment period, or the occurrence of a qualifying life event.

TURN OVER

PLAN YEAR 2024 - OPEN ENROLLMENT MEETINGS

Participants Enrolled in the CDHP, LD, EPO, and HMO Plans

Wednesday, April 26th 12:00pm – 2:00pm PST

Thursday, April 27th 10:00am – 12:00pm PST

Monday, May 1st 9:00am – 11:00am PST

Tuesday, May 2nd 1:00pm – 3:00pm PST

Registration is required.

Registration links are available at <https://pebp.state.nv.us/events/>.

Administrative leave is authorized per NAC 284.589.6(b) for active employees attending a PEBP coordinated event. PEBP recommends employees work with their supervisor to request approval to attend an OE meeting. Open enrollment meetings are scheduled in 2-hour increments.

Adding Dependents

If you're enrolling a new dependent(s), you must upload copies of supporting documents, e.g., copies of certified birth certificate and/or certified marriage certificate by June 15, 2023. You can upload required supporting documents after you complete your open enrollment event in your E-PEBP portal. Please include the SSN or ITIN of dependents you are adding. Having trouble uploading documents in your E-PEBP portal? You can also upload supporting documents at <https://pebp.state.nv.us/contact-us/> > Submit Supporting Documents > Secure Document Upload Form.

Health Savings Account/ Health Reimbursement Arrangement

If medical coverage with an HRA terminates for any reason, including changing health plans, or changing from an HRA to an HSA during open enrollment, any remaining funds in the HRA account will revert to PEBP.

State active employees enrolled in the Consumer Driven Health Plan (CDHP), Low Deductible Plan (LD), Exclusive Provider Organization Plan (EPO), or Health Plan of Nevada (HMO) will receive a \$300 one-time contribution in Health Savings Account (HSA) or Health Reimbursement Arrangement (HRA) funding. The funds will be added to HRA accounts for LD, EPO, and HMO members; and as a supplemental HRA or HSA contribution to CDHP participants in addition to the base employer contribution amount for this plan year. State active participants who are enrolled in the CDHP with an HSA will receive an HSA contribution and all other State active participants enrolled in the CDHP with an HRA will receive an HRA contribution.

Flexible Spending Accounts

Employees who want to enroll in the Medical, Limited Purpose, or Dependent Care Flexible Spending Accounts, must submit a new election each plan year. For details on how to enroll in a Flexible Spending Account, please visit <https://pebp.state.nv.us>. If you're an NSHE employee, you will need to contact your Agency HR.

Voluntary Products

PEBP contracts with a variety of vendors that offer voluntary products to active and retired employees such as buy-up vision, pet insurance, supplemental life insurance, and auto/homeowners' insurance. Voluntary products are 100% participant paid. PEBP does not administer voluntary products. The purchase and/or agreement with any voluntary product vendor is between the participant and the vendor. To enroll in voluntary benefits, log onto your E-PEBP portal, look for the PEBP+ Voluntary Benefits widget and click on *Learn More and Enroll*.

Sincerely,

Public Employees' Benefits Program