

It's as Easy as 1-2-3 (4-5)



- 1** Three months prior to your 65th birthday, or retirement after age 65, contact the Social Security Administration and apply for Medicare Part A (as eligible) and purchase Medicare Part B.
- 2** After you receive your Medicare Parts A and B card, send PEBP a clear copy and your completed Retiree Benefit Enrollment and Change Form (RBECF) by mail to 3427 Goni Road, Suite 109, Carson City, NV 89706 or upload it securely at <https://pebp.nv.gov> > Contact Us > Secure Document Upload Form. For those newly retired after age 65, be sure to include your completed Years of Service Form (YOS).
- 3** Contact Via Benefits to complete your profile and schedule an enrollment appointment with a licensed benefit advisor. Call 1-888-598-7545 or visit <https://My.ViaBenefits.com/PEBP> and "Shop" for plans. You will need your Medicare card, preferred doctor(s) and hospital information, as well as your current prescriptions ready when you set up your profile.
- 4** Complete your enrollment over the phone by calling Via Benefits at your scheduled time or complete your enrollment online. If eligible, automate the Health Reimbursement Arrangement (HRA) process as much as possible.
- 5** Via Benefits will mail eligible retirees an HRA funding packet about four weeks from the plan's effective date. Set up direct deposit to expedite your reimbursements.

If you are required to transition to Via Benefits, use the above steps and check off when complete.



CONTACT INFORMATION



Public Employees' Benefits Program

3427 Goni Road, Suite 109
Carson City, NV 89706
775-684-7000, 702-486-3100, or 1-800-326-5496
<https://pebp.nv.gov>
memberservices@peb.nv.gov



Via Benefits

1-888-598-7545
<https://My.ViaBenefits.com/PEBP>



Social Security Administration

1-800-772-1213
www.ssa.gov



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