



CELESTENA GLOVER  
*Executive Officer*

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STATE OF NEVADA  
**PUBLIC EMPLOYEES' BENEFITS PROGRAM**  
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JACK ROBB  
*Board Chair*

April 2024

**Plan Year 2025 Retiree Late Enrollment**  
**July 1, 2024, through June 30, 2025**

In accordance with Nevada Revised Statute 287.0475, a retired public officer or employee, or the surviving spouse or domestic partner of such retiree, can reinstate insurance, except basic life insurance, once during a PEBP open enrollment period. Eligibility and enrollment are subject to review and approval. Approved enrollment for reinstated retirees will become effective July 1<sup>st</sup>. Please review the guides and the applicable master plan documents for additional details. These instructions are not all inclusive, so please call PEBP Member Services if you have questions.

- All Reinstatement Late Enrollment Forms must be completed and returned to the PEBP office by May 31<sup>st</sup>
- Medicare A and B cards (and TRICARE FOR Life\* cards, if applicable) must be returned to PEBP by May 31<sup>st</sup>
- If you're adding dependents, all supporting documents are due by June 15<sup>th</sup>
- Any incomplete or incorrect form will be returned

**RETIREES UNDER AGE 65, ARE ANCHORED BY A DEPENDENT, OR DO NOT QUALIFY FOR FREE MEDICARE PART A**

If you're not yet 65 or are over 65 and cover a dependent that is not yet 65, or you do not qualify for premium free Medicare Part A (you must still purchase Medicare Part B) you can enroll in PEBP's CDHP, LD, EPO or HMO plans.

1. Fill out the Reinstatement Late Enrollment Form (RLEF) and elect a PEBP plan (CDHP, LD, EPO or HMO).
2. Fill out the Years of Service Form (YOS) which will be used to audit your earned years of service.
3. Return both forms, including a copy of your Medicare benefit verification letter for Part A and a copy of your Medicare Part B card, if applicable, to PEBP by May 31<sup>st</sup>.

If you do not have dependents or your dependents are over the age of 65 and currently have Medicare A and B you are required to have a qualified medical plan with VIA Benefits. All plan rules also apply to covered dependents. Please see reverse side for Late Enrollee instructions for MEDICARE ELIGIBLE RETIREES.

**TURN OVER**

RETIREES WHO ARE NOT CURRENTLY ENROLLED IN A QUALIFIED MEDICAL PLAN WITH VIA BENEFITS

If you, and/or any applicable covered dependent, are not yet enrolled with VIA Benefits you must come back onto a PEBP plan for the month of July to reenroll in a qualified medical plan with VIA Benefits effective August 1<sup>st</sup>.

1. Fill out the Reinstatement Late Enrollment Form (RLEF) and elect a PEBP plan (CDHP, LD, EPO or HMO).
2. Fill out the Years of Service Form (YOS) which will be used to audit your earned years of service.
3. Fill out the Retiree Enrollment and Change Form (RBECH) for an August 1<sup>st</sup> effective date.
  - a. You must contact VIA Benefits at 1-888-598-7545 and enroll in a qualified Medicare plan effective August 1<sup>st</sup>, otherwise you will be terminated from PEBP and not eligible to come back.  
*Please note the Medicare medical underwriting may apply.*
  - b. Use the RBECH to select or decline PEBP dental coverage, change your status from the PEBP plan to VIA Benefits, and establish your VIA Benefits HRA. Funding for eligible participants will take between 8-12 weeks to be established but will retro to August 1<sup>st</sup> as long as you have a plan with VIA Benefits effective August 1<sup>st</sup>.

RETIREES WHO ARE CURRENTLY ENROLLED WITH VIA BENEFITS OR HAVE TRICARE FOR LIFE\*\*

Retirees can reestablish HRA funding and PEBP Dental (if applicable) effective July 1st by doing the following these steps:

1. Fill out Reinstatement Late Enrollment Form (RLEF) and elect or decline PEBP dental.
2. Fill out Years of Service Form (YOSF) which will be used to audit your earned years of service.
3. You may disregard the Retiree Benefit Enrollment and Change Form.
4. Return RLEF and YOSF, and a copy of your Medicare A and B card (front and back of Military ID if applicable) to PEBP by May 31<sup>st</sup>.
5. We will reach out to Via to confirm you have a qualified medical plan and then establish your HRA. This could take between 8-12 weeks and will back date to July 1st after confirmed eligibility.

\*\*Retirees with TRICARE for Life and Medicare Parts A and B

Retirees who are otherwise eligible for the Via Benefits HRA and who have TRICARE for Life and Medicare A and B are *not required* to enroll in a medical plan through the Medicare Exchange. To receive the monthly HRA contribution, PEBP will require a current copy of the TRICARE for Life military ID card (front and back) and a copy of the retiree's Medicare Parts A and B card.

Sincerely,

*Public Employees' Benefits Program*