# How to link a personal bank account

Linking a personal bank account to your HSA Bank account is the only way to reimburse yourself for eligible Health Reimbursement Arrangement (HRA) plan expenses you paid out of pocket. And if you have a Health Savings Account (HSA), linking a personal bank account is a convenient way to make electronic contributions or distributions. Follow the steps below to start.

## Add an external bank account

1. Visit myaccounts.hsabank.com to log in to the HSA Bank Member Website.
   a. If you have an HRA: Hover over Accounts and click Banking/Cards under the Profile section.
   b. If you have an HSA: Click Settings on the left menu. Click Manage Account under Linked Accounts.
2. Click Add Bank Account.
3. Fill in the fields and click Submit.

HSA Bank will attempt to verify your account with this information. In some cases, we'll send a small deposit to your personal account within two business days to complete verification. Validate your banking information using the steps below once your account has the deposit.

## Validate banking information

1. Navigate to the Add Bank Account section of your online account using Step 1 above.
2. Click Activate under your bank account information.
3. Complete the activation process by entering the amount ($.01 to $1.99) that HSA Bank deposited into your account, then click Submit.

Your account will now be available for direct deposit reimbursement of eligible HRA plan expenses submitted through the Member Website or app or to make HSA transactions.

Visit **hsabank.com**
or call 1-833-228-9364
for more information.

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