

**STATE OF NEVADA
PUBLIC EMPLOYEES' BENEFITS PROGRAM
BOARD SUBCOMMITTEE MEETING**

Video/Telephonic Open Meeting
Carson City, NV

ACTION MINUTES (Subject to Board Approval)

January 8, 2021

MEMBERS PRESENT

VIA TELECONFERENCE:

Ms. Laura Freed, Board Chair
Ms. Michelle Kelley, Member
Ms. Betsy Aiello, Member
Mr. Tim Lindley, Member

FOR THE BOARD:

Ms. Brandee Mooneyhan, Deputy Attorney General

FOR STAFF:

Ms. Laura Rich, Executive Officer
Ms. Cari Eaton, Chief Financial Officer
Ms. Michelle Weyland, Admin Services Officer II
Ms. Wendi Lunz, Executive Assistant

1. Open Meeting; Roll Call

- Board Chair Freed opened the meeting at 1:04 p.m.

2. Public Comment

- Kent Ervin – Nevada Faculty Alliance

3. Approval of Action Minutes from the December 11, 2020 PEBP Board Subcommittee Meeting (Laura Freed, Board Chair) (**For Possible Action**)

BOARD ACTION ON ITEM 3

MOTION: Motion to approve item 3

BY: Member Michelle Kelley

SECOND: Member Betsy Aiello

VOTE: Unanimous; the motion carried

4. Discussion and possible action on changes to Board policies and procedures related to PEBP's corrective action plan submitted to the Legislative Counsel Bureau Audit Division. (Laura Rich, Executive Officer) (**For Possible Action**)

BOARD ACTION ON ITEM 4

No action taken. Request for PEBP Staff to make proposed changes as discussed and bring back to subcommittee for approval prior to the January 28, 2021 Board meeting.

5. Public Comment

- No Public Comment

6. Adjournment

- Board Chair Freed adjourned the meeting at 2:38 p.m.

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BOARD SUBCOMMITTEE MEETING**

Video/Telephonic Open Meeting
Carson City, NV

ACTION MINUTES (Subject to Board Approval)

January 19, 2021

MEMBERS PRESENT

VIA TELECONFERENCE:

Ms. Laura Freed, Board Chair
Ms. Michelle Kelley, Member
Ms. Betsy Aiello, Member
Mr. Tim Lindley, Member

FOR THE BOARD:

Ms. Brandee Mooneyhan, Deputy Attorney General

FOR STAFF:

Ms. Laura Rich, Executive Officer
Ms. Cari Eaton, Chief Financial Officer
Ms. Wendi Lunz, Executive Assistant
Ms. Michelle Weyland, Admin Services Officer

1. Open Meeting; Roll Call

- Board Chair Freed opened the meeting at 10:01 a.m.

2. Public Comment

- Kent Ervin – Nevada Faculty Alliance

3. Discussion and possible action on changes to Board policies and procedures related to PEBP's corrective action plan submitted to the Legislative Counsel Bureau Audit Division. (Laura Rich, Executive Officer) (**For Possible Action**)

3.1 Board and Agency Duties, Policies and Procedures

BOARD ACTION ON ITEM 3.1

MOTION: Motion to take to the full Board, the sections on contracts and the changes discussed today.

BY: Member Betsy Aiello

SECOND: Member Tim Lindley

VOTE: Unanimous; the motion carried

3.2 Checklist for RFP's Solicitations and Contracts

BOARD ACTION ON ITEM 3.2

MOTION: Motion to approve the checklist with authority for staff to make changes to the checklist as circumstances dictate.

BY: Member Betsy Aiello

SECOND: Member Michelle Kelley

VOTE: Unanimous; the motion carried

4. Public Comment

- No Public Comment

5. Adjournment

- Board Chair Freed adjourned the meeting at 11:11 a.m.